

SJS PTO Monthly Meeting Agenda

September 13, 2022

Meeting took place in Person

In attendance: Faith Piazza, Krystie Medeiros, Renee Sullivan, Jayne Chouinard, Luis Duran, Cam Durant and Nicole Duff

Called to order: 6:05pm

1. **Opening Prayer** by Mrs. Piazza

2. **What is the PTO and what it does?** The PTO is a parent and teacher organization that works to plan family events and fundraising events to bring the school community together. Our President resigned 2 weeks ago. Mrs. Piazza facilitated the meeting. The PTO has a set of bylaws which requires us to have a President, Vice President, Treasurer and Secretary. At this time we have a Treasurer and a Secretary. For the PTO to continue we will need to fill the vacancies of President and Vice President. Nomination papers are available upon request.

2. **Minutes from May** Approved by Mrs. Sullivan and seconded by Mrs. Medeiros

3. **Treasurer's report September 13, 2022** Approved by Mrs. Chouinard and seconded by Mrs. Medeiros. See attached Treasure Report for September 13, 2022.

Boosterthon is our only major fundraiser. The Boosterthon raises between \$13,000 and \$18,000. The PTO has obligations to financially support the school in ways like field trip money for all classes and classroom money for teacher classroom purchases. Also, the PTO supplies items for the Trunk or Treat, Harvest Dance and Teacher Appreciation Week. Other items the PTO has purchased are new basketball hoops and a new sign for the front of the school.

Mrs. Sullivan found a new fundraising option that she will look into further. Raise Craze, Fundraising Through Kindness. 10% of what is raised goes to Raise Craze.

We offer many events for families free of charge. Should we charge for some of these events? This is something we can revisit.

The school does fundraising apart from the PTO. The school does candy and cupcake sales. The school requires a \$350 mandatory fundraising requirement for all families. These fundraisers help fill the gaps in student tuition. In the past we have offered a Gala. This has been on hold since the pandemic started. We were hoping to have this event this fall but we will hold off until 2023. We will offer the Zoo Night which was a success. We will plan to add a food truck. The school also offers Ice Cream Fridays for students with a dollar charge each week. Ms. Duff offered to

purchase ice cream for one of the Fridays. She also suggested putting on the poster if parents would like to Sponsor an Ice Cream Day they can contact the school with their availability. This way the fundraiser creates more revenue if the school does not have to purchase the ice cream weekly.

4. Principal's Report: The school year has started very positively. We are still waiting on 2 CORI and Safe Environment Trainings for 2 of our newly hired specialists. Our Spanish teacher left for a new position, but will continue to offer Drama Club after school. We will offer EEC (Early Education and Care) specific specialist, offering age appropriate art, music and movement and fun with books. A new specialist will integrate art and spanish for some grades. Middle School will have a second gym and will have a health curriculum on dress uniform days. Still looking for a special education teacher. A special education coach will visit our school on September 14.

5. Old Business: No old business at this time.

6. New Business: October 29 - Trunk or Treat will be held from 2-4. The Harvest Dance will be held from 6-8. Mr. Durant offered to chair this event with his wife Bridget. Mrs. Sullivan will send him the flyers for the event. Decorated cars will be needed for the event. Maybe we can charge \$5 for families. If you volunteer to bring your decorated car your family will not be charged. This year we may try to put out a donation bucket for kind offerings. There are some expenses for this event. Included are candy, prizes and a DJ, which would be used for both events. The Middle School dance will be held indoors. Chaperones will be needed. Snacks will be requested from volunteers. There will be an electronic volunteer signup to offer to help.

A pajama movie night was discussed for December so parents can drop off their children to shop or have a Parent's Night Out. \$5 will be charged for this event plus a charge for pizza. The Christmas Shop will be open during this time.

We discussed having a Spaghetti Dinner fundraiser around the Feast of St. Joseph.

December 2- wreath decorating event.

A parent and me paint night was discussed. A date has not been set.

A Christmas Market was discussed as well and Breakfast with Santa and Breakfast with the Easter Bunny. Also, no dates have been sent.

Some were interested in seeing the Christmas Bazaar return. Bazaar lite (just student items made, would be sold) was also discussed. Due to the timing and the amount of planning that goes into a full scale Bazaar we will not offer this event this year.

7. Meeting adjourned @7:19pm

8. Next meeting October 11, 2022 at 6pm

Minutes compiled by Jayne Chouinard

Treasurer's Report: 22-23 School Year

9/13/22:

Acct Balance:	\$15,286.25
Checkbook Balance:	\$ 11,788.24
Savings:	\$ 6,371.87

Expenses June-Aug:

Boosterthon Fees	\$3609.80
8 th Grade Awards	\$ 150.00
Basketball Hoops & Poles	\$2787.58
Kerri Gomes- Booster/Dances	\$ 377.70
Debbie Cronan-PS Class Exp	\$ 120.00
Kathy Packard-Class Exp	\$ 115.00
Total exp as of 9/12/22:	\$7,160.08

Deposit:

Boosterthon	\$3725.00
Boosterthon	\$6506.00
Boosterthon	\$3683.00
Total Deposit as of 9/12/22:	\$10,564.00

Upcoming Expenses/Annual Exp:

Principal's Allocation	\$4000.00
New School Sign	\$3800.00 (Including Installation)
Trunk or Treat/Dance	\$800.00*
Spring Dances	\$600.00*
Field Trips for 22-23	\$2400.00
Catholic Schools Week Lunch for Staff	\$400.00*
Teacher Supply Fund (200.00 per Class)	\$2600.00
Teacher Appreciation Week	\$600.00*
Projected Expenses:	\$15,200.00

*Approximate Amounts based on previous years

Boosterthon is our only fundraiser and it generates \$13,000-18,000.00 for PTO.